First name Last name

Home address 234

00200 Helsinki

tel. +358 40 1234567

firstname.lastname@mail.com

**PROFILE**

Describe yourself briefly, in a few sentences, specifying your key skills, working methods and possibly also your goals. The profile text should be approximately 3–5 sentences long. Here is an example: “I am a passionate car enthusiast and I want to turn my long-term hobby into a job. I have good work community skills, I come to work on time and greet my colleagues kindly. I take care of myself by exercising regularly. I want to become a super professional in car repair!”

**EDUCATION**

yyyy Name of educational institution, Name of qualification or degree

Here you can also provide more information about the content of your studies, thesis/final project, etc.

**WORK EXPERIENCE**

mm/yyyy–mm/yyyy Name of the company, Job title

You can add a description of your duties here.

mm/yyyy–mm/yyyy Name of the company, Job title

You can add a description of your duties here.

**COURSES AND OTHER EXPERIENCE**

mm/yyyy–mm/yyyy Name of the company, Trainee/intern

Here you can provide more information about your duties as a trainee/intern.

yyyy Occupational safety card

yyyy Hygiene Passport

**LANGUAGE SKILLS**

Finnish – mother tongue

Swedish – good

English – satisfactory

**VOLUNTEERING AND HOBBIES**

Here your can provide information about your hobbies and, for example, any volunteer work that you have done.

**REFERENCES**

First Name Last Name, Jot title, Name of company, tel. +358 40 1234567